

**Action Taken Report of the IQAC Meeting held on 12-12-2018**

The following is the **Action Taken Report** of the IQAC meeting held on 12-12-2018:

Sr.No.	Proposal	Action Taken	Remarks	In charge
1	Gender Sensitization Program for Non Teaching Staff.	Organized on 4 <sup>th</sup> April 2019.		Internal Complaints Committee (ICC).
2	Faculty Development Program on Research Methodology.	Modalities being worked out.	The FDP requires intensive planning and hence will be organized in the July-November 2019 semester	Dr. Garima Kumar and Dr. Harinder Sandhu from Department of Psychology
3	Installation of solar panels in a few areas of the college and setting up of a Green House in the Sports Ground of the college.	Modalities being worked out.	Cost effectiveness of both the projects will have to be worked out.	
4	Certificate Course on Communication.	Planned for the session July-November 2019.		Dr. Kiranjeet Sethi from Dept of English
5	Proposal for renewal of tie ups for disposal of paper waste.	Details being worked out		
6	Setting up of Language Lab.	Details being worked out.	Cost effectiveness of the project to be assessed.	
7	Remedial English classes.	Scheduled for the semester July-November 2019.		Ms. Praveshika Mishra and Ms. Divya Pradhan from Dept. of English.
8	Counseling for Students.	Organized on February 6 <sup>th</sup> 2019.	Final year students of Maths and Philosophy department attended the session entitled: <i>Body Image Concerns in Young Adults.</i>	Counseling Sub-Committee Dr. Garima Kumar Ms. Anshika Shrivastava Mr. Mann

9	Library Timings and issuing of books	<ul style="list-style-type: none"> <li>• In accordance with suggestions made, books are now issued up to 3.30 p.m. in the afternoon.</li> <li>• The library staff is also trying to enlist the help of students in issuing books.</li> </ul>		Dr. Rouble Rani & Ms. Iqbal Kaur
10	Extension and Outreach Activities.	NSS organized several extension and outreach activities (including <i>Swacchta Pakhwaras</i> ) during the year.	Modalities for a Medical Camp being worked out.	

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Jayant Kaur  
 Chairperson